

Description of Class Parent Volunteer Role



Description of the Volunteer Role – Class Parent

Statement of Duties	
Duties	<ol style="list-style-type: none"> 1. Assisting teachers with: <ul style="list-style-type: none"> • Welcoming new families • Morning teas after liturgies • Excursions • Casseroles for families in need 2. Organizing social gatherings: <ul style="list-style-type: none"> • For example sausage sizzles, family BBQ, pizza night and so on • Give reasonable notice for these events • These gatherings can be held at school or at another venue • Try and involve as many families as possible in functions • All letters and notes reviewed by class teacher and principal 3. Assisting with the Annual Twilight Carnivale: <ul style="list-style-type: none"> • Organising the running of the class stall (goods needed or things to be collected) • Timetabling helpers for the stall • Liaising with the Carnivale Committee • Keeping class teacher informed 4. Other duties as directed.
Selection Criteria	
Commitment to Catholic education	<ul style="list-style-type: none"> • An understanding of and respect for the school values of St Mary's Primary School, Sale
Child safety	<p>The volunteer must:</p> <ul style="list-style-type: none"> • have experience of working with children • demonstrate an understanding of appropriate behaviours when engaging with children • be a suitable person to engage in child-connected work • hold a Working with Children Check card
Skills/attributes	<ul style="list-style-type: none"> • Ability to work as part of a team • Good oral and written communication skills, including ability to communicate with children, parents and the school community • Ability and willingness to accept policy directives