

Technology User Agreement 2020

The use of technology over the coming weeks may be essential as we navigate the possibility of remote learning. In the event of school closure, we would like all families to have access to technology (and Class Dojo in particular) as a possible base for learning. We are also intending to use technology for other online learning tasks set by the teachers. For these reasons, we would like to offer families the opportunity to borrow equipment (Chromebooks, iPads) from the school.

This acceptable user agreement is provided to make students, parents and educators aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. Please be aware that any borrowed technology must be treated with care and respect and that any damages may result in replacement or repair costs for families.

INTERNET

Like all forms of online activity, there is a danger of students accessing content that could be inappropriate or even harmful. While there are safety nets and filters when accessing the internet at school, homes may not have the same level of protection. For this reason, it is important for you, as parents, to monitor your child's online activity and speak to your child about guidelines and making safe choices while using technology/devices.

Please refer to our Child Safety policies and Codes of Conduct for students, teachers and parents (on our website). Our established School-wide behaviour expectations (Respectful, Responsible, Active Learners) can also be referred to when talking to your child about the importance of making good choices on or offline.

SCREENSAVERS/BACKGROUND PHOTOS

We ask that the devices remain with their original settings, and that any personal photos or media is not used as a screen saver or background photo. All technology must remain in their original settings, as when operational within the school environment they are shared devices.

GENERAL INFORMATION

- Technology and any cases must remain free of any writing, drawing, stickers, or labels that are not the property of the school.
- Please only use a clean, soft cloth to clean the screen, no cleansers of any type and keep any technology in the protective casing at all times.
- Please ensure that the device is returned at the end of the lease with its charging cable intact.

STRICTLY PROHIBITED

- Sending, accessing, uploading, downloading or distributing offensive, threatening or inappropriate materials.
- Spamming – sending mass or inappropriate emails.
- Gaining access to another student's accounts, files and/or data.
- Deleting any files or data that is not your personal property.
- Deleting Internet Search History on designated technology.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data).
- Transmitting or accessing materials that are offensive or threatening or otherwise intended to harass, demean, humiliate or bully others.
- The device is not to be used for sharing images or movies of people in a public space on the Internet, unless asked to do so by the school. This includes all social media such as Facebook, Twitter etc.

Declaration:

- Technology will be used in ways that are appropriate, meet school expectations and are educational.
- Settings, passwords or security information will not be changed, as I understand they are shared devices.
- I will follow the policies outlined in the school's guidelines whilst borrowing a device from St Mary's.
- I understand and agree to the stipulations set forth in the documentation above, and agree to discussions with my child about using school technology for appropriate and educational uses.
- I understand that any damages will result in repair or replacement costs.



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We are working hard to make sure the possible transition to “Remote Learning” (Learning At Home) is as easy as we can make it for families and staff. If your family would benefit from this arrangement, please let the school **know asap or by 1.00pm tomorrow (Thursday 26th of March)** so we can arrange for **devices to be collected the following day (Friday 27th March)** if required. User Agreements will need to be signed at the time of device collection.

Please email Jessica Lee at jlee@stmarysale.catholic.edu.au with the **following details** and we will try to accommodate where possible.

Parent/Guardian Name:

Student Name/s:

Year Level/s:

Kind Regards,

Brett Morris
Principal